

3:10 memos approved 19/20

Function	Service	Description of Contract	Estimated Start date of Contract or Extension	Estimated End date of Contract	Total Estimated Contract Value £	SUMMARY OF EXPLANATION OF WHY THE CONTRACT WAS URGENTLY REQUIRED TO MEET THE EXIGENCIES OF THE SERVICE AND THEREFORE JUSTIFYING THE SUSPENSION OF PROCUREMENT REGULATIONS, IN WHOLE OR IN PART:
Resources	Corporate Landlord	Award of Contract for Lift Maintenance	01/08/2019	31/07/2020	95,000	Lift maintenance in non housing portfolio; award to incumbent provider Due to the risk associated with not having an appropriate servicing agreement in place It is proposed to directly award a contract to the incumbent provider, with negotiations having secured no uplift in rates. This direct award would be a new, stand alone sole supplier framework albeit with the same terms and conditions (and rates) as those attributable under the previous framework. During the period of this direct award contract a tendering exercise will be completed to ensure a new contract is in place by 1st August 2020. We are currently liaising with SXL who are putting a new framework in place for lift servicing and maintenance (to go live Q1 2020) so plan to award via a mini comp under this contract upon expiry of this direct award. With the direct award expiring on 31/07/20 this will allow time for SXL to get their new contract in place and for us to then undertake a mini comp under this framework and afford the successful party a period of mobilisation prior to going live.
Resources	Capital	Award of Contract for extension of 3g/4g in TECA	17/10/2019	31/01/2020	220,000	3g\4g extension Solution for TECA Building including Hotels to support major events. Procurement was approved due to an urgent need to ensure the coverage was adequate for scheduled events.
Resources	Capita, Fleet	Lease of electric vehicles	31/10/2019	30/10/2022	65,431	Lease of 2 electric vans; urgent approval to allow for ordering the vehicles and submitting the orders to Transport Scotland within their Leadtime/deadline for ordering vehicles. £65,430.72 (of which £56,176.68 is recoverable from Transport Scotland)